

**Norwich Golf Club Association  
Membership Board of Governors Minutes  
May 1<sup>st</sup> – Norwich Golf Course Meeting Room**

**Board Members Present:**

Jon Hominski (President), Norm Bourdon (Secretary), Lori Jakubowski (Treasurer), Dave DeRosier, Jim Homiski, Stephen Gaboury, Todd Lavoie

**Board Members Absent:**

Josh Cameron, Ray Lathrop

**General Membership Present:**

Eric Kundahl, John Crocker

Meeting called to order at 6:17 pm in the Norwich Golf Course Meeting Room.

**Minutes:**

March minutes were sent out prior to this meeting. Jon asked if any changes were needed. Hearing none, motion to approve made by Lori Jakubowski seconded by Todd Lavoie. Approved unanimously.

**Membership Treasurer's Report:**

Lori Jakubowski provides the following: Balances as of April 30th, 2019:

Savings: \$ 1,501.26; Checking: \$10,107.53 Grand total: \$11,608.79.

Motion to approve made by Norm Bourdon seconded by Dave DeRosier. Approved unanimously.

**President's Report:**

Jon invited Eric Kundahl Maintenance Supervisor to provide the status of various projects around course. Following is a summary:

The greens were all aerated on Monday April 29<sup>th</sup>, it took 14 hours.

The 2<sup>nd</sup> hole fairway drain was dug out and replaced. Top soil will be added where the water accumulates. It will be roped off. Where the shrubs were, top soil will be added and roped off.

He reminded all that you get a free drop in those places.

Sod will be added in the fairway of the 9<sup>th</sup> hole where the old sod did not take.

From May 13<sup>th</sup> to 19<sup>th</sup> aeration of the fairways and tee boxes will be done.

The 1<sup>st</sup> tees will be moved forward to level the ground and re-sod that tee box.

Jon mentioned in the past the Membership club paid the GHIN cost for the assistant pro which is \$25. He made a motion to do so for the new assistant ChrisMedeiros. It was seconded and approved unanimously.

**Committee Reports:**

**Norwich Golf Course Authority Report:**

Below are excerpts from the NGCA meeting held on April 17<sup>th</sup>, 2019.

**Financial Report**

YTD Revenues for March 2019 were \$231,915.72.

YTD Expenses for March 2019 were \$149,399.50.

Revenues exceeded Expenses YTD March 2019 by \$82,516.22.

The Cash Balance at the end of March 2019 was (\$49,366.17). This negative balance indicates the NGCA owes the City this sum.

As a summary, Ms. Kuchta noted that Revenues through the end of March 2019 were better than expected. Mr. Svab noted that as of April 17, 2019 the course had collected approximately \$250,000 in dues.

### **Revised Budget**

Ms. Kuchta explained the revisions. The rent to the Caddy Shack was increased by \$2,500 as reflected in the revised Revenue budget. On the Expense budget changes were made in the maintenance budget decreasing the Expenses.

These changes net out to a total increase in the proposed revised budget in the maintenance category of \$13,540.03. As a result the proposed 2019 revised budget will list total Expenses of \$983,232.42.

### **Water Supply and Irrigation Project**

- Mr. Mereen and Mr. Strouse led this discussion. Mr. Mereen noted that WSP was in the process of finalizing the plans for the permit which will be required from the Commission on the City Plan due to the quantity of excavated materials when the pond is done. That will likely be applied for following the anticipated DEEP approval of the project.

Mr. Strouse discussed the overall project both as to those steps taken towards securing DEEP permit and construction work which had already been completed. Both Mr. Mereen and Mr. Strouse agreed that this project has some priority with the DEEP and Mr. Strouse estimated, assuming successful pump testing, there would be a 2-3 month delay before the Authority had the DEEP permit in hand. During that time plans for the pond should be finalized, the layout agreed to, and steps towards construction taken.

### **Maintenance Subcommittee**

Mr. Podurgiel reported that the committee had met with Superintendent Kundahl in the Authority Room on April 8, 2019 and the subcommittee proposed to have regular meetings in the Authority Room with him going forward.

Topics discussed included pruning at the course, signage and roping off of areas to limit access, discussions of the sand traps and general topics.

Superintendent Kundahl noted that the course would be aerated on April 29, 2019. Mr. Podurgiel congratulated him on the extent to which sensitive areas have been secured by roping off. Mr. Podurgiel also noted that there seemed to be good communication

### **Pro Manager's Report**

Mr. Svab noted that he had obtained estimates for various work not required to be done immediately but which will be required in time.

This included painting the trim on the clubhouse building. Some areas are difficult to reach without specialized equipment and all the trim needs some attention. He has received one estimate at \$6,700.

Mr. Svab also discussed the sign at the entrance to the golf course noting that it appeared to be approaching the end of its useful life. He had had discussions with a sign shop which had drawn some proposals. Most members of the Authority favored the one which replicates the existing sign. Such a replacement sign with aluminum facing and a foam center would cost approximately \$1,000.

A motion to spend \$1,000 to replace the sign was made by Mr. Podurgiel but failed for lack of a second. It was consensus that this is probably a winter project to be addressed then.

Mr. Svab presented the 2019 schedule showing the various events and tournaments scheduled at the course, some of which would involve a course closure. He specifically referenced the Connecticut Crush Tournament to be held on Sunday, May 5, 2019. This is a large tournament involving 64 foursomes or 256 players. It will have a morning and an afternoon shotgun start to accommodate the full fields and the course will be closed the full day. He thanked Chris Medeiros who started work at the course this year for his efforts in bringing this tournament, as well as two others and one league to the course for the 2019 season.

Mr. Podurgiel inquired as to work planned on the 1<sup>st</sup> tee. Mr. Kundahl stated he had examined the tee and thought he would like to start by aerating the tee 2-3 times during the year, filling in low areas with topsoil, and seeing how well that addressed the problems. There was discussion about removing some of the surrounding trees to improve air circulation but concerns were raised with regard to the noise factor from road traffic and groups coming off the 18<sup>th</sup> tee which might occur if too many trees were removed. Selective pruning may be a first approach.

In discussing tees generally Mr. Podurgiel noted his discernment and approval of the location of tee markers closer to one another than had been past practice.

### **Handicap:**

As of April 30<sup>th</sup> the GHIN system has a total of 242.

Men 217      Women – 11      Men's Associate – 14

### **Scholarship:**

Jon mentioned Fran Meadows told him no High School student has submitted an application. He asked everyone to spread this information to all members. The only requirement, the member must be the parent of the student.

### **Tournaments:**

Dave DeRosier spoke on the ABCD scramble held April 14<sup>th</sup>). There were 56 participants.

The President Cup is down to 16 people. He requested soft beverages be left on the course for those participants. Stephen Gaboury made a motion to do so, seconded by Todd Lavoie. Approved.

### **CSGA:**

A requirement for getting scholarship money from the CSGA is the High School student must be an employee at the golf course. Jim Homiski will approach Mike Svab to see if any part-time / summer employee would be in this category.

### **Rules and Greens:**

See President's report.

### **Communication:**

Larry Carver is working on obtaining all the information of members. Sending out notices is not working correctly at this time.

**Old Business:**

Josh Cameron was not present, an updated status could was not provided. Eric Kundahl mentioned he would get a price to obtain 36 flags since it is more economical than obtaining 7 each year. They can be used in the next couple of years.

Information on the Travis points awarded reviewed. For the member / Guest tournament a Callaway division was brought up. A motion by Norm Bourdon to add this, seconded by Jim Homiski, Approved unanimously. A motion by Stephen Gaboury to accept the Travis cup point system created by John Crocker, seconded by Todd Lavoie. Approved unanimously.

**New Business:**

Eric Kundahl mentioned the idea of a bell on the 4<sup>th</sup> hole was discussed at the Authority meeting. He felt that would not happen since no one at that meeting back this.

**BILLS:**

Outstanding bills:

There was one outstanding bill to be paid. This covered expenses for the ABCD, (food \$ 108.42, beverages \$111.62) for a total of \$220.04. Motion to pay made by Jim Homiski seconded by Todd Lavoie. Approved unanimously.

Motion to adjourn made by Dave DeRosier seconded by Lori Jakubowski at 7:48 pm.  
Approved unanimously.

The next Board meeting is scheduled for June 5th (Wednesday) 6:00PM in the Norwich Golf Course Meeting Room.

Respectfully submitted by Norm Bourdon