

**Norwich Golf Club Association
Membership Board of Governors Minutes
April 3rd – Norwich Golf Course Meeting Room**

Board Members Present:

Jon Hominski (President), Ray Lathrop (Vice President), Norm Bourdon (Secretary),
Lori Jakubowski (Treasurer), Dave DeRosier, Jim Homiski, Josh Cameron, Stephen Gaboury, Todd
Lavoie

Board Members Absent:

General Membership Present:

John Crocker

Meeting called to order at 6:02 pm at the Norwich Golf Course Meeting Room.

Minutes:

March minutes were sent out prior to this meeting. Jon asked if any changes were needed. Hearing none, motion to approve made by Ray Lathrop seconded by Stephen Gaboury. Approved unanimously.

Membership Treasurer's Report:

Lori Jakubowski provided the following: Balances as of March 31st, 2019:

Savings: \$1,501.19; Checking: \$9,352.12 Grand total: \$10,853.31.

Motion to approve made by Todd Lavoie seconded by Norm Bourdon. Approved unanimously.

Lori pass around the updated 2019 Expense Budget (\$13,750). Once reviewed, a motion to approve made by Jim Homiski seconded by Dave DeRosier. Approved unanimously.

President's Report:

Jon mentioned Mike Svab hired a new assistant Pro (Chris Medeiros) and Eric Kundahl was officially hired as head of Maintenance. He will discuss with Eric various projects we feel are needed for course improvements.

Committee Reports:

Norwich Golf Course Authority Report:

Below are excerpts from the NGCA meeting held on March 20th, 2019.

Financial Report

Ms. Kuchta presented the financial report.

YTD Revenues thru February 2019 were \$29,409.96.

YTD Expenses thru February 2019 were \$83,507.09.

Expenses exceeded Revenues YTD February 2019 by \$54,097.13.

The cash balance at the end of February 2019 is (\$204,611.90) representing monies owed to the city.

Water Project

Mr. Whitty discussed the delays in completing the project which have occurred as a result of the inability to conduct on site drawdown testing due to the wet conditions of 2018, resulting in the need to aggressively pursue the project in 2019.

Mr. Strouse noted that there would be a time delay between any successful completion of the test and the awarding of the permit. This delay would be within the control of the DEEP which would make it difficult to project when the construction work could start. He recommended we request WSP provide us with an updated schedule and that there be increased communication between the Authority and WSP with respect to scheduling. Given the time delay between the notification of a successful test and the issuance of the permit it may be necessary for the Authority to authorize the final design of the project before the permit has actually been issued and the Authority will need to know the planning schedule as well as a construction schedule with estimates to the feasibility of the same in order to make any decision to authorize the design work before a permit is issued.

Mr. Strouse and Mr. Malouf suggested there be an amendment or clarification of the existing contract to recognize that the project can be considered in two phases, permitting as the first phase, and construction as the second phase. The Authority should try to have information from WSP presented to it reflecting that approach.

Chairman Caulfield noted that there is a certain amount of misinformation about the project circulating and that he will arrange to have regular updates regarding the project posted on the 1st tee.

Budget Committee

Mr. Whitty noted that the 2019 budget adopted by the Authority anticipated completion of the water project in 2019. Recognizing that that is unlikely to occur, and aware of personnel changes at the golf course, he requested Ms. Kuchta prepare a draft listing proposed changes to the budget which he then distributed.

Proposed adjustments in the maintenance budget include adjustments to the superintendent's contract, maintenance wages, overtime, gas and oil, utilities, repairs and maintenance and fringe benefits. Adjustments in the general budget would include depreciation, expenses, and debt service and in the capital improvements budget expenses before appropriations. These adjustments would collectively result in additional total cash expenses of \$6,476.38.

These proposed adjustments will be reviewed by the Budget Committee and this proposal or an adjustment to the same will be presented at the April 2019 meeting for consideration.

Superintendent

Chairman Caulfield noted that the Authority had received a letter of resignation effective March 24, 2019 which the Authority would accept with the extension of its gratitude to Mr. Morse for his many efforts on behalf of the Norwich Golf Course and the best wishes of the Norwich Golf Authority to him in his new position.

Mr. Morse thanked the Authority for giving him the opportunity to serve as its superintendent at the Norwich Golf Course and extended his thanks to the Authority, to Mr. Svab, and to the Maintenance and Pro Shop staffs in assisting him through good times and bad at the course, good times far outweighing the bad.

A motion to accept Mr. Morse's letter of resignation effective March 24, 2019 with an expression of the gratitude of the Norwich Golf Course Authority for his efforts and many years of service in the betterment of the Norwich Golf Course, one conveying the good wishes

of the Norwich Golf Course Authority for success in his future endeavors was made by Mr. Whitty, seconded by Mr. DiBattista, and approved unanimously.

Mr. Whitty then made a motion, seconded by Mr. Malouf as follows:

WHEREAS, Bruce C. Morse has advised the Norwich Golf Course Authority (“Authority”) via e-mail of his voluntary intention to resign his position as golf course superintendent to the Norwich Golf Course on March 24, 2019; and

WHEREAS, it is important that the aforesaid vacancy be filled as soon as possible; and

WHEREAS, the Authority desires to appoint Eric Kundahl the existing assistant golf course superintendent, as golf course superintendent; and

NOW, THEREFORE, BE IT RESOLVED, that Eric Kundahl be, and hereby is, appointed as golf course superintendent for the period beginning March 25, 2019 and ending December 31, 2019, subject to such written terms and conditions, including, but not limited, compensation, as may be agreed to by the parties, and that Chairman Caulfield be authorized on behalf of the Norwich Golf Course Authority to execute an employment contract for Eric Kundahl covering the remainder of the 2019 season.

This motion was adopted unanimously.

Handicap:

Jon mentioned posting of scores is now open. All members who have not paid their membership by April 12th will be deactivated from the GHIN system (presently contains 321 members).

As of April 1st there are 181 paid members, 37 are new and 4 are associates. This number should increase during the month of April.

Scholarship:

No report.

Tournaments:

Dave DeRosier mentioned the first club event (ABCD scramble) is scheduled for April 14th, presently only 20 people have signed up. He also mentioned the original format for the weekend President Cup matches has changed due to Mike Svab needing one of those days for a tournament he obtained. More information will follow.

CSGA:

No report.

Rules and Greens:

A lengthy discussion occurred regarding local rule changes and interpretation. These concerns revolved around holes 2, 6, 10, 17. It was felt clarification on free drops and/or penalty strokes were needed. Jon needs to approach John Marion and speak to him about our discussion issues specifically hole #10. Jon also needs to approach Eric Kundahl to white out areas specifically the one near hole #3 tee box.

Communication:

With the season starting early and Mike Svab being short-handed, posting of tournaments and events is behind schedule. Jon will talk to Larry Carver and have him send out EMAILS on the first several events and ask John Marion to create a screen saver on the computer for the April 14th event reflecting the coming event.

Old Business:

Below is the letter Josh Cameron presented seeking sponsors to help pay for Flags given to the winners of each Flight in the Norwich Invite. Josh will be distributing these to local Business owners. Jim Homiski made a motion to approve the letter, seconded by Ray Lathrop. Approved unanimously.

To Our Local Business Owner:

For the past 92 years the Norwich Golf Course has hosted The Norwich Invitational which attracts some of New England’s premier amateur golfers. The event takes place over three days of match play and ends in dramatic fashion with many spectators following our championship matches around the course. Our tournament has deep roots in our community and each year raises thousands of dollars to provide scholarships for our local youths. This year we are reaching out to our community partners in an effort to raise money to reach our goal for scholarships.

We are requesting a minimum donation of \$50 towards the event which will go towards preparing the course signage and information sheets. The remaining funds will benefit our scholarship nominees for this year and years to follow.

All sponsors will receive a tee box sign representing their company along with a spot on our Player Information sheet that will be available to all participants upon check in. We will also be advertising the event on our website and Facebook page which reaches out to thousands of golfers in our area.

Thank You for your consideration.

Sincerely, Josh Cameron

Norwich Golf Course Association

The Travis cup points for all club events has been created. I will be send this document in a separate EMAIL to the general membership.

New Business:

Jon asked all Board members when playing search where improvements should be made. This will be discussed at the next Board meeting then presented to Eric. He asked for us to seek out ideas from all members as well.

BILLS:

Outstanding bills:

None

Motion to adjourn made by Ray Lathrop seconded by Lori Jakubowski at 7:25 pm.

Approved unanimously.

The next Board meeting is scheduled for May 1st (Wednesday) 6:00PM at the Norwich Golf Course Meeting Room.

Respectfully submitted by Norm Bourdon